



Approved Minute no.

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Office use only

Teignmouth Town Council GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application: ...**The People's Plot t/a eat:Festivals**

Name of your project (if this is different):

eat:Teignmouth

Name of contact for this application

Title : Mrs. First Name: Beverley...Surname: Milner Simonds

Position held in the organisation: Head of Spreadsheets.....

Contact Address, including full postcode:

14 The Grove

Burnham on SeaPostcode: TA8 2PA

Contact Telephone Number: 07973 378735.....

Email address: hello@eatfestivals.org

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation: (x)

We have delivered two food & drink festivals successfully in Teignmouth in 2021 and 2022. We undertook a post event feedback survey and feedback from residents, visitors and businesses was almost universally positive.

We are seeking support for a further 2 festivals in 2023.

One during the summer season acting a pull for day visitors and a 'local to home' option for residents.

And the winter one as a kick start to your festive season.

Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.

We have identified that these events are popular with residents, visitors, local businesses and the producers who attend.

These are one day events, but we know that local businesses find new producers to stock at the events, the producers find new regular customers and Teignmouth's profile is raised regionally.

We support Social Responsibility by:

Providing well marketed, busy, well run trading opportunities that are affordable and prioritising those based in the local area.

We support Community Involvement by:

Offering free of charge pitches to community groups looking to deliver their social and charitable aims at the festivals

We aim to book producers from within 30 miles of Teignmouth

We Foster Local Talent and Skills by:

Working with local providers for our stewarding team, waste management and entertainment.

We promote a Green, Clean and Safe town by:

We have policies for waste, recycling, resource management, travel, transport and energy - these go far beyond being single use plastic free.

We submit a robust and thorough event management plan with our license application

Please provide the following information –

- i) What kind of insurance does your organisation have?
Public and Employers Liability Insurance. Employers is to cover hired stewards and any volunteers
- ii) Do the leaders have the relevant qualifications and/or experience?
Yes, this is our 10th year of running events such as this
We have successfully delivered over 80 events in that time
We have won over 30 regional and national awards for our work
- iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?
Our event management plan and operating processes comprehensively address the risks and mitigations associated with running such an event

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested **£1500.00** and provide a detailed breakdown as to how you have reached this figure.

We are asking for a contribution towards the running costs of the event. This includes the stewarding, advertising, waste management, entertainment and insurance.

A breakdown is given in the attached spreadsheet

We are unable to expand the event area further so cannot safely accommodate more stalls.

We don't want to raise our pitch fees as we want to ensure affordability for micro and small businesses.

Tell us how much money the project will cost in total: £...7,880.....

How much money has been raised towards this sum: £...6.380

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. You need to include these documents with this application.

Q15 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of The People's Plot .(insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: ...Head of Sparkle.....

Title Mrs. First Name: ...Sarah Surname: Milner Simonds

Contact address:

14 The Grove

Burnham on Sea

Postcode: TA8 2PA

Telephone: ...07771 665445.....

Signed:  Date: 07 09 2022...

Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q15**

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this statement. Statement can be found at: -

[Teignmouth Town Council Privacy Notice Web Link](#)

The People's Plot CONSTITUTION

1. TITLE.

The group shall be called: - The People's Plot

2. AREA OF BENEFIT.

The area to be served by the group is: The geographical area of Somerset.

3. AIMS AND OBJECTIVES.

To encourage the social, environmental and economic regeneration of communities by enabling a more tangible connection with The Land. Promoting local food, farming and horticulture.

4. NATURE OF GROUP.

4.1 The People's Plot will be an un-incorporated body.

4.2 The People's Plot will be independent and not under the control of any Local Authority or other outside body.

5. MEMBERSHIP.

5.1 Full membership (voting rights) will be open to :-

Food and drink businesses, farmers, growers, community groups with similar interests as ours.

5.2 Representative members (non-voting) will be sought from other agencies as required.

A list of members will be drawn up and updated annually.

6. OFFICERS AND MANAGEMENT COMMITTEE

6.1 The group will be governed by a management committee comprised of members of The People's Plot

6.2 The committee will elect the following officers at the Annual General Meeting :-

Chairperson
Treasurer

Secretary

- 6.3 The committee will have the power to co-opt up to three more people.
- 6.4 The committee will have the power to invite representatives from appropriate agencies as advisors who will be non-voting.
- 6.5 There shall be a quorum of 2 members required to be present at a meeting.

7. MEETINGS OF THE MANAGEMENT COMMITTEE

The management committee shall hold at least 3 ordinary meetings per year.

8. ANNUAL GENERAL MEETING

There shall be an annual meeting of the membership which shall be held in the month of December in each year or as soon as practicable thereafter.

9. ACCOUNTS AND FINANCIAL YEAR

- 9.1 The People's Plot shall have a bank account in its name.
- 9.2 The signatories of one of the Committee Members shall appear on any cheque or other means of withdrawal.
- 9.3 The financial year shall run from 1 January to 31 December.
- 9.4 The accounts will be audited annually by an independent body.
- 9.5 The annual accounts shall be laid before members at the AGM.
- 9.6 In the event of the Scheme ceasing to exist the remaining funds and assets of the group will be used for furthering food education and growing within Somerset.

THIS CONSTITUTION WAS ADOPTED ON 01 JUNE 2012 BY THE MEMBERSHIP
OF THE PEOPLE'S PLOT

SIGNATURE  CHAIR.

DATE: ..01.06.2012

The People's Plot t/a eat:Festivals



2021 Accounts

Prepared up to 30 November 2021

Opening balance			£ 1,141.13
Income			
Advertising	£ 180.00		
Sponsorship	£ 36,104.00		
Grants	£ 43,340.00		
Stall revenue	£ 111,728.00		
Total		£ 191,352.00	
Expenses			
Operations	£ (39,167.00)		
Licenses	£ (12,397.00)		
Marketing	£ (81,050.00)		
Expenses	£ (5,263.00)		
Hire of premises	£ (6,998.00)		
Travel	£ (4,663.00)		
Telephone, web hosting etc.	£ (3,988.00)		
Total		£ (153,526.00)	
Cash in hand	£ 1,256.00		
Creditors	£ (33,340.00)		
Debtors	£ 125.00		
End of year balance			£ 7,008.13